

Minutes of the Mundford Parish Council Virtual Meeting by Zoom on 5th November 2020

PRESENT:

Councillors J. Musgrove (Chairman) Cllrs D. Goodrham, K. Weight, S. Eyres, N. Enderby S, Welsh.
There was one member of the public.

1. THE CHAIRMAN'S OPENING REMARKS

Welcome to our Zoom meeting. Hope everyone is keeping well. The SAM2 speeding sign was delivered but the brackets installed were in the wrong place. We were working towards a Remembrance wreath laying event and completed all the necessary paperwork. When the second lockdown was announced we decided to cancel it as an official Parish Council event. I will lay the Parish wreath around 10:45am on Sunday. You may be aware the silhouette was removed by vandals on Tuesday night and thrown in the drainage culvert. It was replaced by Cllrs D. Goodrham S. Booth with assistance from Serena Barnes.

2. APOLOGIES OF ABSENCE

Cllr B. Ellis (no excess to webcam), Cllr S. Booth and District Cllr M. Nairn. The Councillors decided to accept Cllr B. Ellis apologies for the past six months absence from meetings. Chairman J. Musgrove will discuss with Cllr B. Ellis how to proceed going forward.

3. ACCEPT AND SIGN THE MINUTES

The minutes of the meeting in October were accepted as a true and accurate record. This was proposed by Cllr S. Eyres and seconded by Cllr N. Enderby. All except Cllr K. Weight agreed due to issues logging onto Zoom.

4. TO RECEIVE DECLARATIONS OF INTEREST

None.

5. PUBLIC PARTICIPATION

The member of public who attended represented the residents of The Brecklands. This is regarding the property which is unoccupied and the issues the extreme amount of rubbish is causing to local residents. There are a number of rats running around which are causing a lot of distress to residents.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

- Construction vehicles continue to park on the bend of Crown Road which is causing a lot of issues to residents. The Police and parking operations at West Norfolk have been informed. Chairman J. Musgrove will also complete an enforcement notice to Planning.

6.2 Village Footpaths and Verges

- The damaged wall in Billy Emms Court has now been replaced with a fence by Flagship.

6.3 Allotments

A mini digger has replaced all the tree stumps and cleared the area at the rear of the allotment hut. Cllr S. Eyres has cut the steel posts ready to mark out the new allotments. Once it has been completed, the Clerk will contact the people on the waiting list. Most of the rubbish has now been disposed of and bulbs have been planted each side of the entrance gate.

6.4 Handyman/Gardener

The handyman has been busy around the village clearing and replanting the beds. Clerk to contact Bruce regarding the plaque for the bench near the office. (This has been done and is currently on order).

6.5 Allotment Hut

- Sleepers have been purchased for £96.00 which is a saving of £29.00 from the original price. The sleepers are ready for tank. The tank gauge has been purchased. The water has been drained for the winter and the electric meter was recently replaced for a smart meter.
- The Clerk informed the Councillors that Opus Energy have overcharged for the electricity for October. Opus will refund the over payment within the next 15 days.

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6.6 Standing Orders

The Chairman is reviewing the new Standing Orders against the old version and also doing the same for the Data Protection Policy. This will be carried over to December.

6.7 SAM2 Speeding Sign

Some of the original brackets which were fitted were in the incorrect position. We are awaiting one final post to be fitted. Currently the sign is on the A134 from 3rd November to the 2nd December. The sign will then need to be taken into the office to download the information and charge the battery.

6.8 Asset Register

All Councillors have reviewed the document and it is now up to date.

6.9 PPE

Cllr S. Welsh has looked into the cost of PPE equipment for staff and volunteers. It was decided that at this time they will not need to be purchased. The Clerk has contacted the list of volunteers to check they are happy to remain on the list for the second lockdown. The Clerk also asked the volunteers to let her know should any vulnerable residents require food parcels.

7. CORRESPONDENCE

- We have received a letter from a resident of The Brecklands regarding a property which has been left uninhabited. The property has a lot of rubbish left outside which is causing an issue with rats. Breckland are fully aware of the situation and are looking to resolve the issue as soon as possible. The Clerk has also contacted Brecklands as the current situation with the rats is unacceptable.
- We have received a grant application from Mundford Primary Academy. Cllr D. Goodrham will ask the school representative a couple of additional questions. Chairman J. Musgrove proposed to pay the grant of £1,500 once we receive the answers. This was seconded by Cllr K. Weight and all agreed.

8. FINANCE

8.1 Payments and Cheques for the October invoices

The following payments were authorised on Thursday 5th November. This was proposed by Cllr N. Enderby and seconded by Cllr S. Welsh. All agreed.

| Description | Amount |
|--|-------------------|
| Balance for October 2020 (minus the following direct debits) | £4,111.00 |
| Opus Energy Parish Office Electric | £0.00 |
| E-On Street Lights | £118.97 |
| Everflow Water Rates | £11.04 |
| XLN Telephone/Wifi Parish Office | £49.14 |
| Npower Business (Allotment Hut Invoice) | £0.00 |
| Total Direct Debits | £182.15 |
| Receipts | Amount |
| 2 nd Precept – Breckland Council | £16,500 |
| HMRC VAT Refund | £488.33 |
| Norfolk County Council – PP Scheme 50% | £1,669.50 |
| Total Income | £18,657.83 |
| Balance | Amount |
| After Direct Debits and Income | £22,586.68 |

| Cheques | Description | Total |
|---------|---|-----------|
| BACS | Westcotec Street Light Maintenance | £59.23 |
| BACS | NPTS – Induction for Councillors – Sean Welsh | £40.00 |
| BACS | Mr J Musgrove – New Flag | £96.98 |
| BACS | Grademore – Grade 2 Sleepers | £115.20 |
| BACS | Anglian Computer Solutions – Laptop and Printer | £1,543.44 |
| BACS | Mr D Goodrham – Petrol for Church Lawnmower | £46.05 |

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| BACS | Wel Medical – Defib Battery | £182.40 |
| BACS | Wages – Clerk and Handyman | £810.80 |
| BACS | Mr J Musgrove – Padlocks and Postage for CCS | £22.94 |
| BACS | Mr S Eyres – Gauge for Fuel and Hammer Fixing | £40.33 |
| Total Paid | | £2,957.37 |

| Balance in Community Account | Total |
|---------------------------------|------------|
| November 2020 | £19,629.31 |
| Balance in Savings Account | Total |
| October 2020 | £25,880.92 |
| Balance for Miscellaneous Items | Total |
| Chilzone | £1592.96 |
| Outdoor Sports and Play | £996.50 |

8.2 Web report for October

- There were 198 visitors in October.

9. PLANNING APPLICATIONS

| Reference Number: | Address: | Date: | Description: | Outcome/ Update: |
|-------------------|----------------------------------|------------|--|---------------------|
| 3PL/2020/0943/F | 2 The Lammas, Mundford | 08/09/2020 | Proposed dwelling house with integral garage | Approved |
| 3PL/2020/0425/VAR | Land Off Crown Road, Mundford | 06/05/2020 | Variation of Conditions 2, 4, 5, 6, 8, 9, 10, 11 and 14 on 3PL/2017/0059/F Please refer to Variation of Condition Report submitted with this application. | Approved |

10. STREET LIGHTING

Chairman J. Musgrove has met with Westcotec and they will be sending through quotations for the missing items.

11. REPORTS

11.1 District Cllr Mike Nairn

None

11.2 County Cllr Fabian Eagle

The Norfolk County Council budget is out for consultation. We have already saved £436m between 2011 and 2020, but even by increasing council tax by the amount we're allowed to without a local referendum and a proposal to raise the £8.5 million by increasing the Adult Social Care precept, we won't balance our budget next year. This means we must find an additional £26m of savings in 2021-22 and may possibly need to save more depending on the level of Government support received.

Libraries are closed but recycle centres are open.

12. MEMBERS' MATTERS

- The old defibrillator battery is still fully charged. The Clerk is to email Wel Medical to check if they would like this to be returned. (This has been done and Wel Medical have advised us to dispose of the battery as normal).
- Clerk to contact Cllr B. Ellis regarding the leaning street light in Green Acres Close. (This has been done).
- Cllr N. Enderby confirmed there is also an issue with rats in Fir Close.
- Poster to encourage people to use litter bins provided around the village instead of using people's front gardens to be completed by the Clerk and added to notice board.
- All Councillors agreed to pay £50.00 for the Remembrance Day wreaths.
- The Clerk is to produce a poster encouraging people to become volunteers to help the vulnerable.

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With nothing more to discuss the meeting closed at 9:55pm.

Chairman: _____ Date: _____